

**Oscoda Area Schools
3550 River Road
Oscoda, Michigan 48750**

Document 00020

Invitation to Bid

The Oscoda Area Schools, Iosco and Alcona Counties, Michigan will receive sealed proposals from qualified bidders for a Proposed New Announcer's Booth, Aluminum Bleachers for 1,000 spectators and Addition to the existing Concession Stand.

There will be a Pre-Bid Meeting held at 10:00 a.m. on Wednesday, March 2nd, 2005 at the Oscoda Area Schools' Board of Education Office.

Proposals must be received "prior" to 2:00 p.m. (local time) on Wednesday, March 16th, 2005. Proposals may be mailed or delivered in person to Christine Beardsley, Superintendent, Oscoda Area Schools, 3550 East River Road, Oscoda, Michigan 48750. Proposals will be opened publicly and read aloud at the Oscoda High School Administration Board Room at 2:05 p.m. that same day. The Board will not consider or accept a bid received by the Board after the date and time specified for bid submission. All bids will be evaluated at a later date.

Single proposals will be received for the work of all trades for this project. Overall administration of the project will be the responsibility of the "General Contractor".

Bidding documents will be available on or about February 16th, 2005, and will be on file for inspection at the office of DEM Architects & Associates and the following locations:

Oscoda Area Schools' Board of Education Office
Construction Association of Michigan in Bloomfield Hills, Michigan
Reed Construction Data in Novi, Michigan
F.W. Dodge in Flint, Michigan
Builders Exchanges in Traverse City and Tri-City (Saginaw)
Northeast Michigan Plan Room in Alpena, Michigan

A \$25.00 non-refundable fee per set must be received by DEM Architects & Associates, 611 North Center Avenue, Gaylord, Michigan 49735, prior to issuance of documents. Make checks **payable to Oscoda Area Schools**. A maximum of three (3) sets are available to each General Contractor and one (1) set is available to subcontractor.

Bid Security in the amount of five percent (5%) of Base Bid shall accompany each Proposal in the form of a bid bond, cashiers check or money order **payable to Oscoda Area Schools**. A personal or company check does not constitute a Bid Security.

Proposals shall be submitted on the Proposal Forms provided in the Bidding Documents and shall be completely filled in and executed in accordance with the Contract Documents.

The successful Bidder will be required to furnish surety bonds as stated in the Contract Documents.

Performance Bond (100%)
Labor and Material Payment Bond (100%)

The Owner reserves the right to reject any or all Proposals, to accept other than a low bid, and to waive informalities, irregularities, and/or errors in Proposals, which they feel is in their best interest.

Bids may not be withdrawn for a period of thirty (30) days after the opening of the bids.

/s/ Anne Holley, Secretary
Board of Education
Oscoda Area Schools